

ACC Request Form

With the arrival of spring, many of our residents may be considering yard and home improvements. Remember that many outside improvements or repairs require review and approval by the ACC. If you are planning painting, outside remodeling, landscaping, fencing, or constructing/building/replacing something on the outside of your property, send the ACC this form. Quick approval/feedback is our goal; call us so we can help.

Pinecliff Architectural and Landscaping Change Request Form

Application:

Please use this form to start the application process for change to the Pinecliff Architectural Committee for **any** changes to the exterior of your home, to include: Roofing, Fencing, Exterior Paint Colors, Decks and Landscaping.

Name _____ Date _____

Address _____

Phone Number _____ Cell _____

E-Mail Address _____

Scope of work: _____

I live in Covenant Filing number or name _____

The protective covenants are available on-line at <http://pinecliff-hoa.com> web site. If you do not know your Covenant Filing number, you can call a member of the Architectural Control Committee (ACC) at one of the numbers below: Roger Carlson 598-9112; Jim Brechwald 266-1992; Rich Seyer 266-9414. Please allow 2 weeks to hear back from the ACC. Please do not schedule work to start until you have final approval. Thank you.

I have / have not reviewed the protective covenants for my address.

Contractor I will be using: _____

Your Contractor phone number: _____

Contractor not selected _____ or a self-help/do it yourself project _____

Requirements for the project:

Submit a materials description and a plan or drawing showing fence lines, landscaping detail, concrete or stonework, etc.

Submit a lot plan with setbacks if the house or deck footprint is changing.

Submit color samples for any paint change (These are not required if your house has an approved color, simply state the color name).

Submit detailed specifications for new roofing including the name, material type, color, and weight per square for composites. (If the roofing material is a new product, please submit a brochure and a manufacturer's contact phone number.)

Submit all requests to the architectural committee at acc@pinecliff-hoa.com or mail to Pinecliff Homeowners' Association, ACC, PO Box 49372, Colorado Springs, CO 80949-9372. Visit our website at: www.Pinecliff-hoa.com

Approved by: _____ Date _____

YOUR PROJECT MUST BE STARTED WITHIN 90 DAYS OF THE APPROVAL DATE AND COMPLETED IN ONE YEAR OR A NEW REQUEST IS TO BE SUBMITTED.

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